

To: Nations Trust Bank PLC  
Exports Dept.  
P.O. Box 835, No.242, Union Place, Colombo2 Sri Lanka.

Dear Sirs:

I/We hand you draft and documents as under for disposal in accordance with the following instructions, subject to, Nations Trust Bank PLC's general terms and conditions and specific terms agreed between Nations Trust Bank PLC and me/us. In case of dishonor of the bill Nations Trust Bank PLC shall have recourse to me/us.

- for PURCHASE subject to final payment  
 for payment to us after COLLECTION.  
 for NEGOTIATION under documentary Credit No..... Issued by.....

No.	DRAWEE AND ADDRESS		TENOR	AMOUNT
SHIPMENT OF				
PERS. S.		SAILING		
<b>Documents Attached:</b>				
	Draft		Weight List	Signed Bs /Lading
	Commercial Invoice		Ins. Policy/Cert.	Non-neg Bs /Lading
	Customs Invoice		Cert. of Origin	Airway Bill
	Consular Invoice		C.P.C.	Parcel Post Receipt
	Packing List		Beneficiary Cert.	
Please follow Instructions marked [X] and present document through				
X	Deliver documents against acceptance /payment.			
X	Advise non-acceptance/non-payment by airmail/cable			
X	Do not protest/protest for non-acceptance/non-payment.			
X	In the event of dishonor, please store and insure goods for our account, and advise us by airmail/cable.			
	Acceptance/Payment may be deferred until arrival of carrying vessel			
	Please collect, from drawees, interest at %pa...from date of draft to approximated date of funds in Sri Lanka.			
	Your agents collections charges for our/ drawee's account (charge our account if refused).			
	Your collection charges for our /drawee's account (charge our account if refused. )			
	Payment to be advised by cable. Cable charges for our account.			
<b>Special Instruction:</b>				
<b>In case of Need: Please refer to</b>				

It is understood and agreed that having exercised due care in the selection of any correspondent to whom the above mentioned item may be sent for collection you shall not be responsible for any act, omission, default, suspension, insolvency or bankruptcy of any such correspondent or sub-agent thereof, or for any delay in remittance, loss in exchange or loss of item or its proceeds during transmission or in the, course of collection. Until such time as actual payment shall have come in to your possession I/we undertake to reimburse you for any advance made in anticipation of collection as well as all disbursements made in effort to effect the same, I/we further undertake to pay you, your collection charge if same are not paid by the drawees.

I/We further agree that your bank assumes no responsibility for the authenticity or genuineness of documents delivered to your bank, nor for the quantity, quality, condition, genuineness, identity, title or delivery of the goods of which the documents relate.

In consideration of your discounting my/our documentary drafts or taking it /them for collection covering shipments which are insured by my/our buyers, locally I/we hereby hold myself/ourselves responsible for all losses and consequence and agree to indemnify you against all liabilities, any losses including exchange losses and/or expenses whatsoever that may be incurred by you in connection there to.

Yours faithfully,

Signature of applicant (s)

Tel. No.....

A/C. No.....

Date.....

